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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | name last name  **APTITUDES**What are your greatest strengths?**Example: Negotiation / Organization / Assertive Communication,** | | **EXPERIENCE**• IF YOU HAVE PROFESSIONAL EXPERIENCE, YOU MUST INCLUDE COMPANIES, DATES AND A BRIEF DESCRIPTION OF YOUR ACTIVITIES, OTHERWISE YOU CAN MENTION THE PROJECTS YOU HAVE DONE AND AREAS IN WHICH YOU WOULD INTEREST YOU TO DEVELOP **Position | Company | Start and end dates Resume**  your main responsibilities, the achievements during your stay and the results obtained from each project. EDUCATION• REMEMBER THAT YOU SHOULD ALWAYS GET STARTED BY YOUR LAST GRADE OF STUDIES **Name of University or High School | Date of production |**  Name of the Degree in case of having it  **Name of School | Date of production |**  **Name of high school** | | |  | | --- | | OBJECTIVEWhat is my professional objective?Do not forget professionally where you have to go to reach your goals. | | |  |  | | --- | --- | |  |  | | EMAIL | CELL PHONE | |  |  | | LinkedIn URL | User name at Twitter |   Link to other online properties:  website or blog | | LANGUAGES / SOFTWAREIt is important that in software indicate packages related to your career, for example: SolidWorks Engineering, Marketing Photoshop, etc. ADVANCED \_\_MEDIUM\_\_LOW\_\_   OFFICE: %EXCEL: %SOLIDWORKS: % | |